

**REGULAR TERM  
REGULAR SESSION  
DECEMBER 10, 2024**

On this the 10<sup>th</sup> day of December, 2024, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Hunt opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none.

**Approval of Minutes and/or additions and corrections, if any.**

The minutes from November 26, 2024 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the minutes. Motion carried.

**Consider budget amendments, line-item transfers and revenue certification for FY2024 and FY2025 Budget, and take any necessary action.**

There were none.

**Consider approving a 10 year contract with Jackson County County Wide Drainage District, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve a 10 year contract with Jackson County County Wide Drainage District. Motion carried.

Clerk's Note: A copy of the contract on file among exhibits of Commissioners' Court.

**Consider applicants for the Appraisal District's Board of Directors, and take any necessary action.**

A motion was made by Judge Sklar and seconded by Comm. Hunt, to appoint Tony Doyle for the Appraisal District's Board of Directors. Motion carried.

**Discuss clarifications for non-profits and taxing entities on the Jackson County Service Building Auditorium Rental Contract, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Karl, to approve clarifications for non-profits and taxing entities on the Jackson County Service Building Auditorium Rental Contract. Motion carried.

Clerk's Note: A copy of the Contract on file among exhibits of Commissioners' Court.

**Consider DE Webworks Contract, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the contract with DE Webworks. Motion carried.

Clerk's Note: A copy of the contract on file among exhibits of Commissioners' Court.

**Consider request for proposal for the Service Building Remodel Project, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela to reject proposals and rebid based on a request for qualifications for the Service Building Remodel Project. Motion carried.

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**Consider Resolution for Resolution Authorizing Additional Funds for Texas CDGB Project CDV21-0297, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to approve Resolution for Resolution Authorizing Additional Funds for Texas CDGB Project CDV21-0297 and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the resolution on file among exhibits of Commissioners' Court.

**Consider Amendment to the CDBG CDV21-0297 Lift Station Rehabilitation Project (Vanderbilt) to extend the grant to May 31, 2025, from January 31, 2025, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Karl, to approve the Amendment to the CDBG CDV21-0297 Lift Station Rehabilitation Project (Vanderbilt) to extend the grant to May 31, 2025, from January 31, 2025. Motion carried.

Clerk's Note: A copy of the amendment on file among exhibits of Commissioners' Court.

**Consider quote to replace gutters on the Jail, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve quote with Gutter King to replace gutters on the Jail. Motion carried.

**Consider approval of FY 2022 Operation Stonegarden supplemental funding in the amount of \$85,595.33 to purchase two (2) Trailer Mounted Automated License Plate Systems, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the FY 2022 Operation Stonegarden supplemental funding in the amount of \$85,595.33 to purchase two (2) Trailer Mounted Automated License Plate Systems. Motion carried.

**Consider purchase of two (2) Trailer Mounted Automated License Plate Systems with FY 2022 Operation Stonegarden funding through a government cooperative up to the amount of the \$85,595.33 supplemental funding, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the purchase of two (2) Trailer Mounted Automated License Plate Systems with FY 2022 Operation Stonegarden funding in the amount of the \$82,495.42, through Vetted Security Solutions, a sole source. Motion carried.

**Receive unaudited financial statements as of and for the month ending October 31, 2024.**

There were none.

**Consider Contingency Disaster Contracts for Storm Debris Removal, and take any necessary action.**

A motion was made by Judge Sklar, seconded by Comm. Bubela, to approve Contingency Disaster Contracts for Storm Debris Removal with CTC Disaster Response, Inc as primary, DRC Emergency Services, LLC as Secondary and TFR Enterprises, Inc as third. Motion carried.

Clerk's Note: A copy of the Contracts on file among exhibits of Commissioners' Court.

**Consider Contingency Disaster Contract for Storm Debris Monitoring, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the Contingency Disaster Contracts for Storm Debris Monitoring with Thompson Consulting Services, LLC as Primary, Tetra Tech, Inc as secondary and TLC Engineering, Inc as third. Motion carried.

Clerk's Note: A copy of the contracts on file among exhibits of Commissioners' Court.

**Consider FY 2025 County Assistance Program through Texas Department of Transportation, and take any necessary action.**

A motion was made by Judge Sklar, seconded by Comm. Karl, to approve FY 2025 County Assistance Program through Texas Department of Transportation. Motion carried.

Clerk's Note: A copy of the allocations on file among exhibits of Commissioners' Court.

**Consider Payment of County and Precinct bills and court orders.**

It was noted that there were two court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to pay the County and Precinct bills and court orders.. Motion carried.

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**Consider payroll changes, if any, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the payroll changes. Motion carried.

**COMMISSIONERS'  
COURT  
PAYROLL  
CHANGES**

December 10, 2024

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
McLennan, Kelsey	Auditor	Re-eval of position	\$18.56	\$19.00	12/21/2024
Ysa-Luera, Yrlanda	Auditor	Retirement	\$26.13	\$0.00	12/31/2024
Brieden, Elmer J.	Sheriff	Retirement	\$17.89	\$0.00	12/31/2024
Johnson, David	Sheriff	Resignation	\$32.19	\$0.00	12/31/2024
Johnson, David	SB22-Rural LE Salary				
Thompson, C. --	Assistance Grant	Resignation	\$0.86	\$0.00	12/31/2024
Stephon	Sheriff	Position change	\$28.61	\$0.00	12/31/2024
Thompson, C.	SB22-Rural LE Salary				
Stephon	Assistance Grant	Position change	\$0.80	\$0.00	12/31/2024
Frenzel, Douglas	Precinct #3	Position change	\$25.81	\$0.00	12/31/2024
Kubecka, Aaron	Precinct #3	Re-eval of position	\$23.53	\$24.00	12/21/2024

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI- WEEKLY FROM:</u>	<u>BI- WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
Hunt, Wayne	Commissioners Court	Retirement	\$2,888.61	\$0.00	12/31/2024
Hunt, Wayne	Precinct #1	Retirement	\$396.15	\$0.00	12/31/2024
Frenzel, Douglas	Commissioners Court	Position change	\$0.00	\$2,888.61	01/01/2025
Frenzel, Douglas	Precinct #1	Position change	\$0.00	\$396.15	01/01/2025
Gabrysch, Curtis	Constable Precinct #2	Retirement	\$2,456.92	\$0.00	12/31/2024
Thompson, C.					
Stephon	Constable Precinct #2	Position change	\$0.00	\$2,456.92	01/01/2025
Janica, Kelly	Sheriff	Retirement	\$2,971.15	\$0.00	12/31/2024
Janica, Kelly	SB22-Rural LE Salary				
Boone, Richard	Assistance Grant	Retirement	\$298.07	\$0.00	12/31/2024
Boone, Richard	Sheriff	Elected official	\$0.00	\$2,971.15	01/01/2025
Boone, Richard	SB22-Rural LE Salary				
Boone, Richard	Assistance Grant	Elected official	\$0.00	\$298.07	01/01/2025
Johnson, David	Commissary Telephone	Resignation	\$23.07	\$0.00	12/31/2024
Thompson, C.					
Stephon	Commissary Telephone	Position change	\$11.53	\$0.00	12/31/2024

**Receive various county reports, news and information.**

Reminder for District 11 Judges and Commissioners CLE on Thursday @ 9am in the Services Building.

Judge Sklar thanked everyone for attending the Employee Appreciation Banquet.

Reminder for retirement party on December 17<sup>th</sup> from 2pm-4pm at the Services Building.

Court recessed at 10:00 a.m.

Court reconvened at 10:13 a.m. with full court present.

**Consider delivered fuel bid, and take any necessary action.**

A motion was made by Comm. Karl, seconded by Comm. Hunt to approve delivered fuel bid with New Distributing Company, Inc. as primary and Sun Coast Resources, Inc. as secondary. Motion carried.

Clerk's note: A copy of awarded bids on file among exhibits of Commissioners' Court.

**Consider fuel card system bids, and take any necessary action.**

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve fuel card system bid with Sun Coast Resources, Inc. Motion carried.

Clerk's note: A copy of awarded bids on file among exhibits of Commissioners' Court.

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**Consider road material bids, and take any necessary actions.**

The road material bids were submitted and reviewed by the Court.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve road material bids as agreed upon. Motion carried.

Clerk's note: A copy of awarded bids on file among exhibits of Commissioners' Court.

**Consider seal coating bids, and take any necessary action.**

The seal coating bids were submitted and reviewed by the Court.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve seal coating bids as presented. Motion carried.

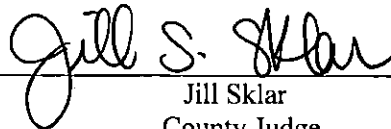
Clerk's note: A copy of awarded bids on file among exhibits of Commissioners' Court.

**ADJOURNMENT**


A motion was made by Comm. Bubela, seconded by Comm. Hunt to adjourn at 10:54 a.m.

Meeting **ADJOURNED**

**APPROVED** this the 14<sup>th</sup> day of January 2025.

  
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Jill Sklar  
County Judge

ATTEST:

  
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Katherine M. Respondek, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas